



2020

ANNUAL REPORT

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"Active and Healthy Victorians".

- Our Vision

"Enhancing, supporting and advocating for highest quality health and physical education in Victoria through effective engagement with teachers, schools and communities."

- Our Mission

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Year in Review

President's Report

2020 was a year in which ACHPER Victoria targeted the development and delivery of digital learning resources as a key goal. COVID-19 certainly made this goal the most important focus for the team and much was achieved.

From the outset I am compelled to recognise and congratulate the staff of ACHPER Victoria and all HPE teachers in Victoria for the outstanding initiative and resilience they have shown delivering remote learning support to Victorian students during the year.

2020 was a year in which ACHPER Victoria targeted the development and delivery of digital learning resources as a key goal. COVID-19 certainly made this goal the most important focus for the team and much was achieved.

The Board worked closely with the CEO and financial manager from the beginning of 2020 to respond to the challenge created by significantly curtailed professional learning opportunities due to the government restrictions imposed in response to COVID-19. The cancellation of the June conferences and the November annual state conference and all face-to-face professional development activities severely impacted our projected income. A complete review of the budget and a risk assessment of finances enabled a financial plan for 2020 to maintain the ongoing viability of our branch.

I wish to acknowledge the Community Sport and Recreation survival package funding received mid-year which was a wonderful acknowledgement by the Sport and Physical Recreation sector of the Victorian Government of the importance of HPE and school based sport and physical activity in promoting active and healthy lifestyles.

To further underpin the Government's commitment to HPE and physical activity a joint announcement was made by the Minister for Education and Minister for Sport about funding for the "Active Schools" program to be delivered in 2021. ACHPER Victoria will assist in any way it can see to the successful delivery of this program.

ACHPER Victoria is a member of the federated model of "ACHPER inc." ACHPER has a national board and, until early in 2020, a CEO and a small number of staff. Unfortunately ACHPER National has faced financial challenges which meant that its office was closed and the CEO and staff made redundant.

All ACHPER state branches have indicated a strong desire for ACHPER to have an ongoing national presence. A steering committee with representatives from VIC, NSW, QLD, SA state branches, National Board and Life Members has been established to make recommendations to the National Board about the short, medium and long term purpose of ACHPER National as well as the best operational, financial and governance model going forward to retain a strong national presence and brand.

In closing I wish to acknowledge the expert contribution and good will of the ACHPER Victoria Board. In a most challenging year, decisions taken by the board and enacted upon by the CEO and staff have seen the finances remain strong and professional online learning resources providing much needed support to the HPE teachers in Victoria.

Thank you, Kate Simpson (Vice President), Chloe Dew, Anthony Watt, Tony Goodwin, Deana Leahy, Jo Ritson and Helen Brown.



Peter Wright
President ACHPER Victoria

Year in Review

CEO Report

A highlight of the year for me was listening to teachers during our virtual conference – Teachers in Action and hearing how much they valued connecting and learning with each other in this virtual conference.



I have listened to many stories reflecting on the challenges and triumphs of 2020. I've heard only one story about an organisation who, on the CEO's insistence, had actually undertaken a full practice drill for implementing a worldwide pandemic risk management plan prior to the COVID-19 crisis in 2020! How's that for Murphy's Law?

In mid-March 2020 my attention was very quickly drawn away from business as usual to focus on our Business Continuity and COVID-19 Response Plan. Within 12 hours of notifying staff to work from home, our entire team was set up and fully functional from our homes. Huge kudos goes to the ACHPER Victoria team who took all of this in their stride and quickly prioritised our response to the immediate concern facing teachers – how do I teach quality HPE remotely?

Due to the willingness and desire of all of you (the teachers) to support each other, we were able to quickly provide quality support to the HPE profession facing a whole new dimension of teaching. ACHPER Victoria provided direct support and also facilitated teachers being able to support each other. We quickly developed HPE at Home teacher resources, a Google Drive full of resources contributed by our members and teachers, a weekly member catchup via zoom and our highly successful virtual conference – Teachers in Action. Additionally, we launched 5 eLearn courses enabling teachers to access high quality professional learning through online learning modules.

A highlight of the year for me was listening to teachers during our virtual conference – Teachers in Action and hearing how much they valued connecting and learning with each other in this virtual conference. Some delegates even spoke about the friends they made during our online networking sessions and many teachers in regional areas were able to attend an ACHPER Victoria event for the very first time.

We had to make careful and considered decisions throughout 2020 to ensure ACHPER Victoria would emerge strong and viable. I would like to thank the Board and particularly the Executive Group who met many times in the early months of 2020 to keep a close eye on our progress and forecast, and whom consistently had a focus, not only on organisational continuity, but also on the wellbeing and welfare of our team.

The circumstances of remote working had its challenges and benefits. As a team, we met more regularly for social purposes via Microsoft Teams and in many ways, had more insight into each other's lives. We got to see each other's pets, partners, grandkids, and kids a little more often than in a regular year and we also learned who was best at remembering to mute. I've only just stopped doing the Zoom wave – took me months and lots of reminders to break this habit.

Due to closely monitored budgets and Federal and State Government support, ACHPER Victoria recorded a financial profit for 2020. This will help to boost our ongoing viability and enable ACHPER Victoria to continue to invest in strategies for growth and innovation, always ensuring our members and the HPE profession are the major beneficiaries of our work.

2020 highlighted many things to me, the most significant of which is how resilient, resourceful and ambitious health and physical education teachers are. It was undoubtedly a tough year for many and for many different reasons. From the perspective of the whole HPE profession what I saw was strong, committed, resilient and passionate individuals rallying together and supporting each other to provide the best possible outcomes for students.

It was amazing and a privilege for the ACHPER Victoria team to support you through a once-in-a-lifetime (fingers crossed) event.

Biggest double handed Zoom wave to you all,

Hilary Shelton
CEO ACHPER Victoria

Our Board



President

Mr Peter Wright

ACHPER Fellow

Peter has been a member and advocate of ACHPER and the HPE community for many years. He commenced his career as a Physical Education teacher and retired after nine years as Principal of Koonung Secondary College. Peter is also a member of the School Sport Victoria Board.



Vice President

Ms Kate Simpson

Life Saving Victoria

Kate has been a member of Life Saving Victoria's (LSV) executive management team for eight years and has strong organisational leadership skills and highly values continuing personal and professional development.



Dr Helen Brown

Senior Lecturer, Deakin University

Helen has been involved with ACHPER for over 30 years, as a teacher, employee and researcher and has extensive experience in the secondary and tertiary settings.



Ms Chloe Dew

Black Hill Primary School

Inspired by her Year 9 PE teacher, Chloe committed to a career as a PE educator. By encouraging students to focus on their individual performances, this teacher changed Chloe's perspective and motivated her to believe in herself and her abilities.



Mr Tony Goodwin

Principal, Murtoa College

Tony has taught from Foundation through to Yr 12. His main teaching methods have been Physical Education, Health, Outdoor Education and Sport. Tony is currently the Principal of an F-12 college.



Dr Deana Leahy

Senior Lecturer, Monash University

Deana's expertise and research area of health education enhanced ACHPER's ability to provide support to teachers delivering the health components of the HPE curriculum.



Ms Joanne Ritson

Ripponlea Primary School

As a practising Primary School PE teacher and Sports Coordinator, Jo has a passion support for high quality PE and Health Education programs within and outside of schools.



Professor Anthony Watt

Victoria University

Anthony has been associated with ACHPER as a physical education teacher and then as an academic from 1990. Anthony also has extensive skills in the area of Physical Education Pedagogy, both as a practitioner and a researcher.

Our Staff



Kerrie Borrie
Administration &
Office Coordinator



Trent Brown
Professional Learning
Coordinator



Christina Harry
Finance Officer



Bernie Holland
Professional
Learning Manager



Lee Massi
IT Support Specialist



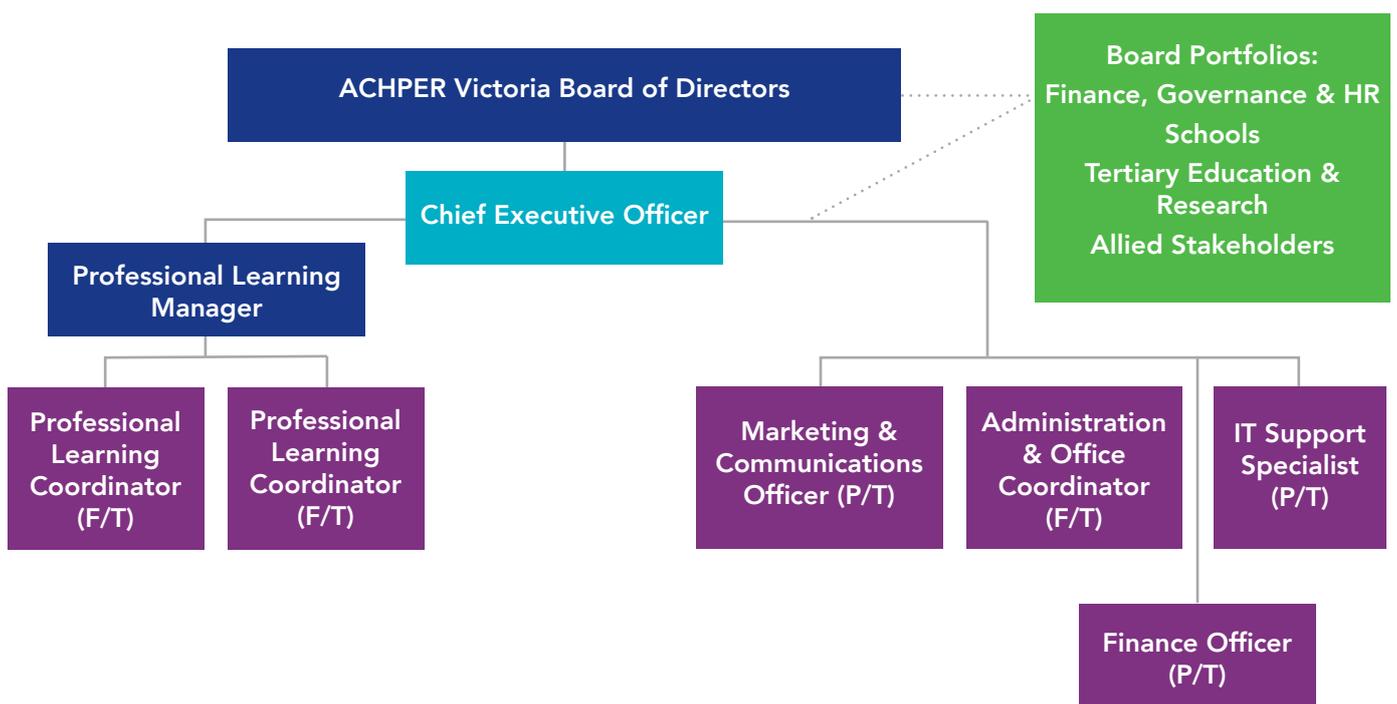
Adriana Pinder
Professional
Learning
Coordinator



Hilary Shelton
Chief Executive
Officer



Kim Tamas
Marketing &
Communications
Officer



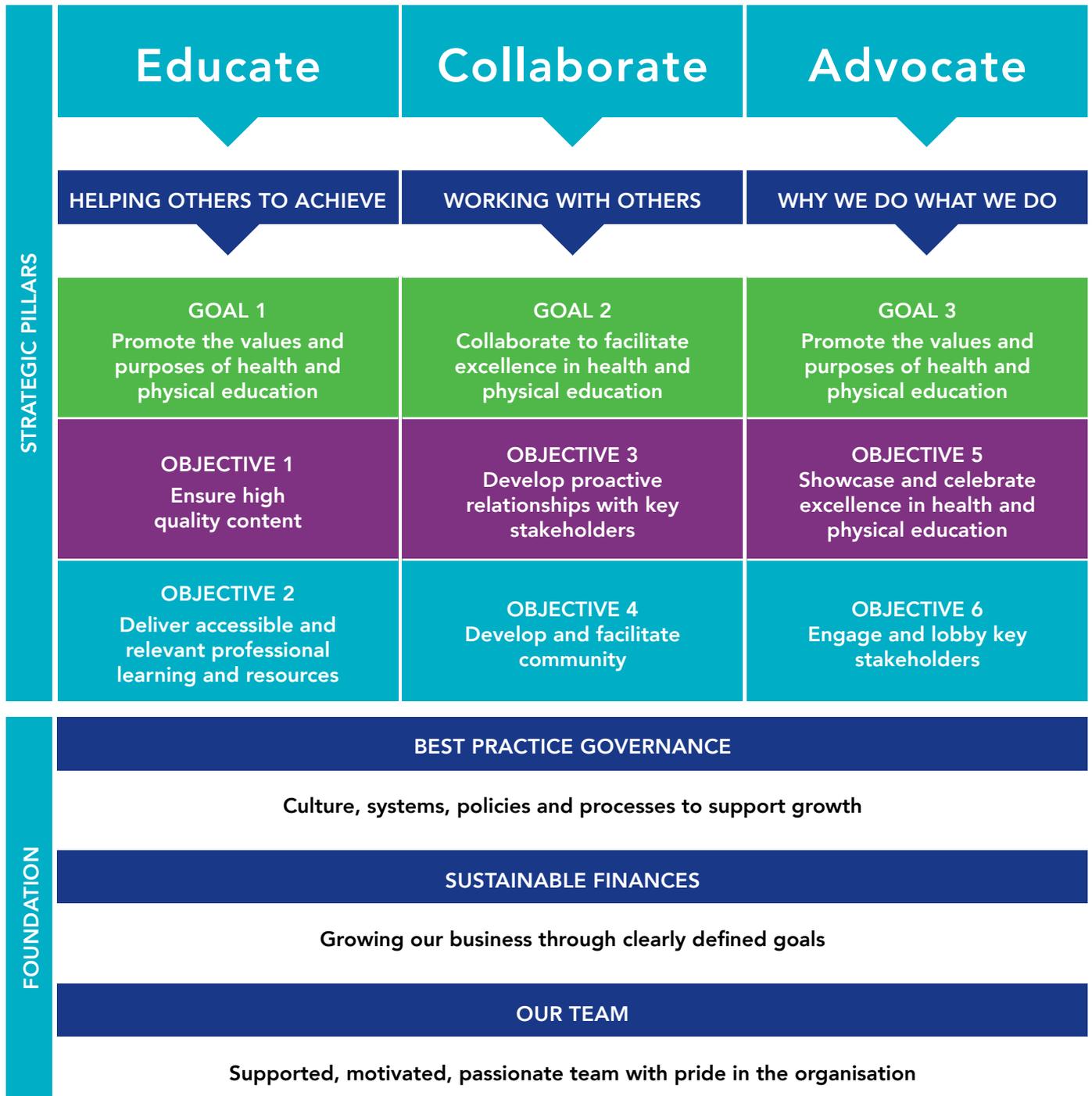


Strategic Priorities

Strategic Plan 2018-20

VISION: ACTIVE AND HEALTHY VICTORIANS

Mission: Enhancing, supporting and advocating for highest quality health and physical education in Victoria through effective engagement with teachers, schools and communities.



Strategic Pillar: Educate

OBJECTIVE 1: ENSURE HIGH QUALITY CONTENT

ACHPER Victoria, like many organisations in 2020, was forced to completely adapt and adjust our content development and delivery. Our decision in 2019 to allocate considerable personnel resources to developing an online strategy for Professional Learning was instrumental to facilitating a rapid and successful move to delivering online courses, webinars, workshops, and a Virtual Conference. We launched our Moodle eLearn platform at our only face to face workshop in 2020, Teaching PE for the First Time.

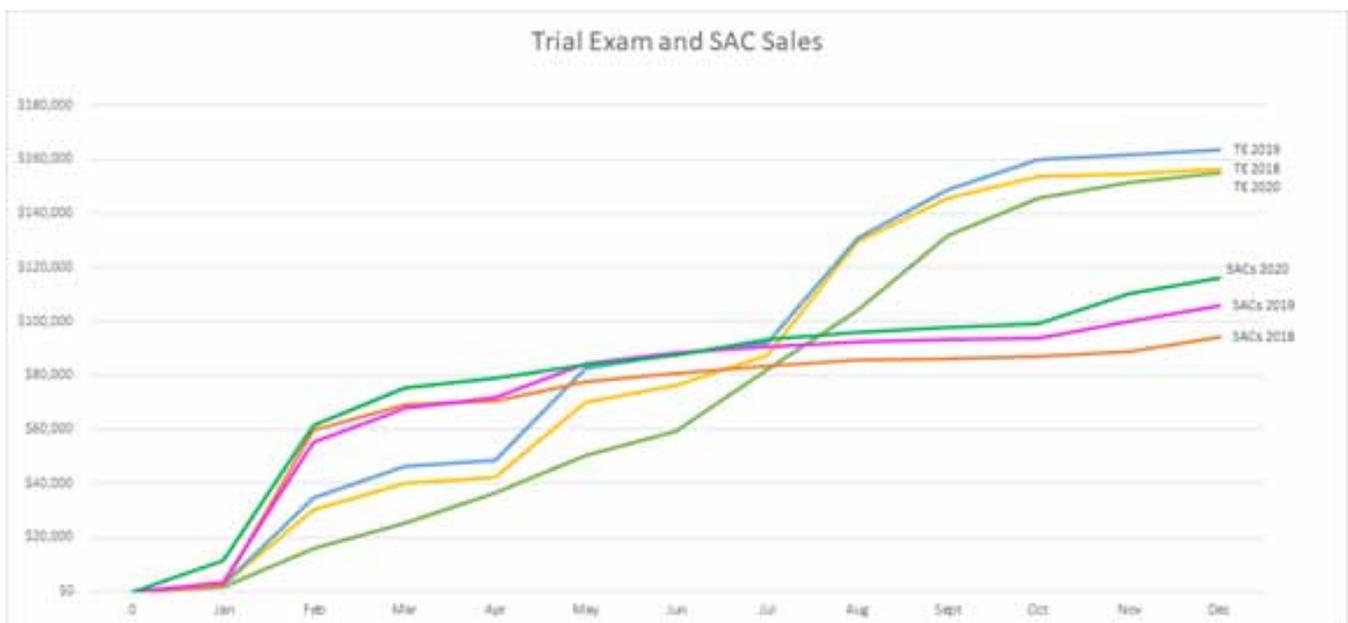
Our response to remote learning was swift and designed to meet teacher needs. Several iterations of a Teaching at Home Resource was published, access to an online and interactive Google drive account was created and the Professional Learning team wrote multiple Tips of The Week (TOTW) to support teaching and learning at home.

In 2020, the support we received from our network was amazing! More than 200 teachers supported our Professional Learning team in the development and review of resources, workshops, webinars and conferences. Additionally, we provided considerable support to teachers in primary and secondary settings to ensure the delivery of high quality health and physical education curriculum. Given the nature of the year this support occurred through digital platforms (e.g. teleconference, email, etc)

The table below shows the level to which teachers agree their confidence to teach content has increased based on workshop/conference sessions they've attended. In addition teachers level to which they agree their content knowledge increased rose from 4.37 in 2019 to 4.45 in 2020.

	2019 total average ranking	2020 total average ranking
1. My level of confidence to teach this content has increased based on this session.	4.38	4.38
2. My content knowledge level has increased based on this session	4.37	4.45

VCE® Trial Exams and VCE® Sample SACs for Physical Education, Health and Human Development, Outdoor and Environmental Studies and VET Sport and Recreation remain important resources for teachers, and significant source of income to our organisation. We had increase in engagement with VCE®OES and Vet Sport and Recreation resource sales and PD attendance. This resulted from continued support and communication with these often under resourced areas.



OBJECTIVE 2: DELIVER ACCESSIBLE AND RELEVANT PROFESSIONAL LEARNING AND RESOURCES

The impact of COVID-19 on the 2020 Professional Learning Program was profound. From March until December the planned program was essentially cancelled and replaced by a program built as the ramifications of COVID-19 impacted how teaching and learning was unfolding in schools, and teachers were looking for new ways to engage in professional learning.

The total number of attendees engaging in professional learning across 2020 was less than 2019. However, if you remove the November Conference delegates from the 2019 total numbers, the delegates accessing the fully online Professional Learning events was greater than attendance at all other events excluding the November conference (face to face and online) in 2019.

Significant online events included:

Launch of online learning (eLearn): 2020 saw the launch of our eLearn courses. Five courses were launched: Thematic approach to learning, Game Sense, Developing a Vision, Assessment and VCE Command Terms. Enrolments have been steady and are anticipated to grow during 2021. Additional courses released in early 2021 will include: Fundamental Movement Skills, Sport Education in Physical Education (SEPEP) and Fitness Assessment. Planning for the launch of two Masterclass courses are well underway.

HPE Lunchroom Chats: These regular, member only events allowed teachers to meet virtually, catch up and hear how others were doing in the online space. This online and collaborative community of practice was well received with evaluations highlighting the importance of their professional association in facilitating networks. Primary physical education teachers in particular reported feeling extremely isolated when teaching at home.



Webinar Series: Teachers were able to complete ongoing professional learning via a series of engaging and varied webinars.

Teachers in Action Virtual Conference:

We hosted our first ever virtual conference in October 2020. Teachers in Action brought together 361 delegates from Victoria, interstate and overseas in 40+ amazing sessions across a range of issues, ideas for teaching and the latest research in health education, physical education and outdoor education. Developed with teachers in mind, the 3 day conference sessions were held before school (7:30 – 8:30) and after school (15:30 – 16:30). All sessions were recorded allowing teachers to attend the sessions live and/or complete their learning at a time suitable for them. Amazing feedback was received and it was wonderful to hear how many teachers engaged with us for the first time.

FMS e-book Launch:

Linked to the Victorian Curriculum, this F-10 resource launched in July is an essential guide to a range of evidence based information and support for successful implementation of FMS across your curriculum. It reinforces the teaching and learning of FMS as foundational skills, highlighting how they can be developed from isolated skills in the early years, through to being refined and combined into more complex movements to form the basis for the wide range of movement applications in upper primary and secondary school.

2020 Schedule of Events

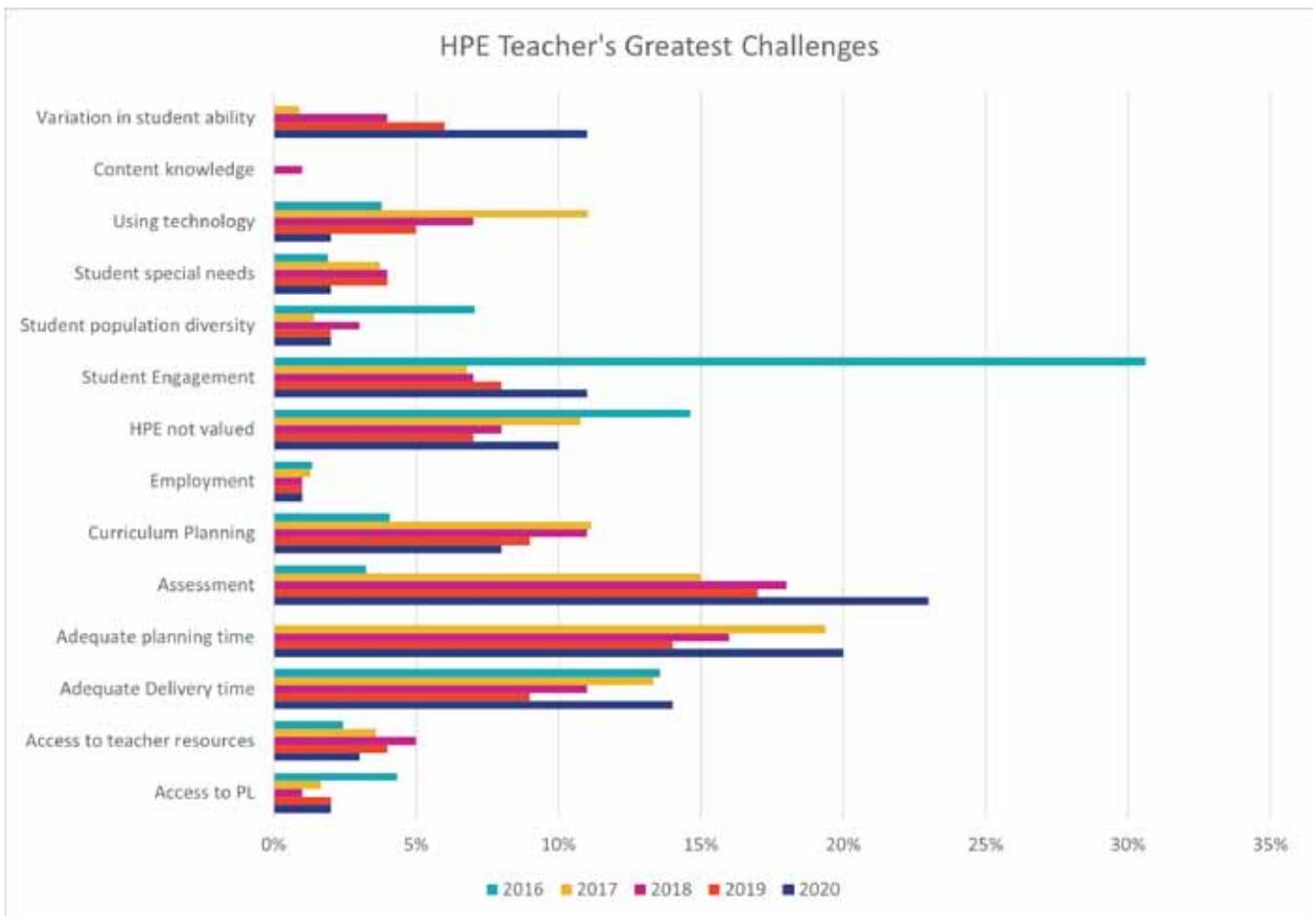
Event	Month	Location	Attendees
Teaching Primary Physical Education for the First Time	February	Albert Park	29
VCE® Health & Human Development Exam Report	March	Webinar	29
VCE® Physical Education Exam Report	March	Webinar	58
Fundamental Movement Skills and Game Sense for F-6	March	Albert Pk	Cancelled
VCE® Outdoor & Environmental Studies Exam Report	April	Webinar	38
HPE Lunchroom Chat # 1 (Member Event)	April	Zoom	26
HPE Lunchroom Chat # 2 (Member Event)	May	Zoom	21
HPE Lunchroom Chat # 3 (Member Event)	May	Zoom	28
HPE Lunchroom Chat # 4 (Member Event)	May	Zoom	8
HPE Lunchroom Chat # 5 (Member Event)	May	Zoom	5
HPE Lunchroom Chat # 6 (Member Event)	June	Zoom	14
Secondary/VCE® Health & Physical Education Conference	June	Footscray	Cancelled
Primary Health & Physical Education Conference	June	Footscray	Cancelled
Developing a HPE Program Vision for F-10	July	Webinar	32
HPE Lunchroom Chat # 7 (Member Event)	July	Zoom	13
Fundamental Movement Skills Refocussed F-10	August	Webinar	42
HPE Lunchroom Chat # 8 (Member Event)	August	Zoom	20
Driving Positive Behaviour in PE – F-10	August	Webinar	48
VCE® Teacher Exam Preparation Workshops (PE, HHD, OES, VET Sport and Recreation)	August	Webinar	159
Videos as a Learning Tool in F-10 PE	September	Webinar	33
Game Sense F-10	September	Webinar	47
HPE Lunchroom Chat # 9 (Member Event)	September	Zoom	13
2020 Teachers in Action Virtual Conference	October	OnAir Platform	361
ACHPER Victoria State Conference	November	Monash, Clayton	Cancelled
Creating Active Schools Webinar	December	Webinar	108
	2020 Total		1132
	2019 Total		1718
	2018 Total		1964
	2017 Total		1885
	2016 Total		1429
	2015 Total		1626

2020 saw us strengthen and diversify the resources available for teachers. Our in-school workshops could not be offered in 2020. These will remain a focus when we are able to work directly in schools in 2021.

HPE at Home Resources: In response to remote learning ACHPER Victoria designed and developed Primary level resources focused on skipping, locomotion, striking, athletics and object control. Secondary level resources focused on levels 7/8 fitness components, levels 9/10 fitness assessment and levels 7-10 movement composition. Free to members, part one of these resources was accessed by over 560 members and purchased by 180 non members. Part two was accessed by over 600 members and purchased by over 80 non members.

Teachers and stakeholders remain highly engaged with our Tip of The Week with an estimated total of 187,000 emails delivered, and an average open rate of 25.8%. When teaching at home became a reality we were able to use TOTW to provide current, valuable and directly useable information to support teachers in their ever changing landscape. In total 13 of the TOTW directly supported aspects of teaching at home. We now have over 120 tips published on our website. From July 1, 2020 TOTW became a member only benefit in line with our new member benefit strategy.

Data collection from teachers tells us their greatest challenges teaching HPE for 2020 were in the following key areas; assessment (23%); adequate planning time (20%); adequate delivery time (14%); student engagement (11%) and variation in student ability (11%).



What the teachers say...

"I was looking for help to refine my planning process and I am very excited with the information I now have to help me achieve that."



"Love the willingness of HPE teachers to share and contribute their knowledge and skills."



"Massive thank you to ACHPER....and all the presenters and new friends I have made."



"Terrific conference, well done! So many new ideas, so much learning and made lots of new connections."



Strategic Pillar: Collaborate

OBJECTIVE 3: DEVELOP PROACTIVE RELATIONSHIPS WITH KEY STAKEHOLDERS

Working with others enables us to have a much bigger impact than what is possible on our own. Below are highlights from 2020 demonstrating great outcomes achieved through effective collaboration.

Strengthening student wellbeing and achievement through Health and Physical Education

(Department of Education and Training Victoria, Strategic Partnerships Program)

2020 was the final year of a three-year funding triennium. This program aims to improve student outcomes by building teacher capacity to deliver high quality HPE and whole of school physical activity and wellbeing and the following expected outcomes:

1. Increased teacher competence and confidence to deliver high quality HPE
2. Improved delivery of whole-of school approaches to increased student outcomes in health and wellbeing
3. Increased understanding across the education sector and broader community of the values and purposes of HPE

Despite the major impact of COVID-19 we were still able to meet, or partially meet, the majority of our targets. Unmet targets were in the face-to-face domain. 2020 required us to look at our program delivery differently and we were able to deliver the critical support teachers needed whilst working within a challenging and ever-changing environment both from a policy and practice perspective. We were able to generate timely, quality resources to support remote teaching and offer opportunities for ongoing professional learning through remote access. Much of what we learnt and implemented in 2020 will carry through and enhance our program in 2021 and beyond.

Victorian Department of Education and Training – Announcement of the Active Schools Framework

Following the announcement of the Active Schools Framework in November, ACHPER Victoria delivered a webinar outlining the key features and benefits of this framework as it is implemented across Victorian school from 2021 onwards. The webinar attracted 108 registrants with a recording available on our website.

Victorian School Sport Network – Coordinated by School Sport Victoria, as a part of Department of Education and Training

ACHPER Victoria is an active contributor to this important network and collaborated to create the VSSN. The VSSN is a collaboration of key partners supporting physical activity and sport participation amongst children and young people, across school and community settings.

Victorian Responsible Gambling Foundation –

Consultancy engagement with ACHPER Victoria in resource development and communication partnership.

Review and update of VRGF Levels 7-10 Health Resource to ensure they are current, relevant and aligned to the Victorian Curriculum.

Victorian Curriculum and Assessment Authority

ACHPER Victoria has a very strong relationship with VCAA. As an important stakeholder responsible for curriculum implementation and assessment direction, we work closely with the Curriculum Manager, Dr Rachael Whittle. As part of this ongoing relationship we invite VCAA to make presentations at workshops and conferences, ask for support during VCE Exam report webinars and collegial discussions pertaining to curriculum matters from Foundation through to Year 12.

Building teacher capacity and confidence in Learning Outdoors – Learning Outside the Classroom (LOtC)

(Department of Education and Training Victoria, Strategic Partnerships Program)

This three year (2018-2020) funded program or project is a collaboration between ACHPER Victoria, Geography Teachers Association Victoria, Environmental Education Victoria and the lead organisation, Outdoors Victoria. The LOtC Project will deliver a structured place-based professional learning framework directly linked to the Framework for Improving Student Outcomes (FISO). The LOtC Project will build the capacity of all teachers to design and deliver learning outdoors programs explicitly linked to the Victorian Curriculum.

All 15 toolkits, and the project, are now complete. Final resources are available on Outdoors Victoria website and due to be uploaded to DET via FUSE. ACHPER Victoria contributed to the development of the physical education toolkit in 2019, and the health education toolkit in 2020.

Tertiary Presentations and Engagement

During 2020 our regular face-to-face visits to Universities were not possible. To address this online presentations were developed which provided information to pre-service teacher education students (e.g. B.Ed., B.App.Sci., MTeach) about who we are and how we can support them in their career journey as teachers of HPE. This presentation was made available to all 7 universities where health, physical and outdoor education programs occur. In addition, members of the ACHPER Victoria Professional Learning team delivered an online follow up presentation to 5 out of the 7 Victorian tertiary institutions. We enjoy strong stakeholder relationships with all Victorian universities and particularly love engaging with many pre-service teachers as volunteers at our conferences. Often this engagement as a volunteer is the beginning of a long and beneficial relationship with ACHPER Victoria. In support of this important relationship, student membership was made free from 1 July 2020.

Annual Partnerships

ACHPER Victoria continued to work alongside our Annual Partners in 2020, maintaining our collaborative goal to promote healthy lifestyles and support high quality health and physical education in schools. Some adjustments to the range of partnership benefits were made in line with the reduction of face to face event offerings for 2020 allowing for some innovative digital promotional opportunities.

RHSports

RHSports has been delivering wholesale sporting equipment and apparel solutions for over 35 years. The RHSports team work hard to provide high quality, price competitive products which withstand the rigorous use of school and club environments, as well as free teacher resources designed to help them get the most out of their equipment and curriculum. Throughout 2020, RHSports were proactive in developing a range of At Home PE activities, videos and take home kits for teachers which ACHPER Victoria promoted through our channels.

Tennis Australia

Tennis Australia (TA) provides opportunities for all primary and secondary school students to help develop a lifelong love of physical activity. TA continues to provide programs which are inclusive, support maximum participation, cater to students individual needs and assist teachers in delivering on the outcomes of the Australian Curriculum: Health and Physical Education. As part of a National partnership which ran through to October 2020, ACHPER Victoria again look forward to working with TA on a renewed partnership throughout 2021 to promote their programs to schools throughout Victoria.

Transport Accident Commission/Road to Zero

The Transport Accident Commission (TAC) operates the Road to Zero Education Complex at the Melbourne Museum - a free, curriculum- based learning experience that uses the latest digital technology to teach students about health communications and health promotion through the real-world lens of road safety. The programs aim to engage young people in understanding what we all need to do to achieve a future free from road deaths and injuries. Throughout 2021, Road to Zero will be offering free programs for years 9 and 10 H&PE, science, VCAL, and VCE HHD. A new program will commence in Term 4 for Year 6 students that will focus on safe travel to secondary school. In addition, the Road to Zero Regional In-School Program caters for students who cannot easily attend the experience at Melbourne Museum due to distance.

Victoria University

ACHPER Victoria collaborated with Victoria University and partnered with the Office for Women in Sport and Recreation (Change Our Game) to create an infographic designed to help communicate research findings and provide a clear pathway for schools and communities to create better opportunities for girls to become physically literate.

OBJECTIVE 4: DEVELOP AND FACILITATE A COMMUNITY

Networking

More than ever in 2020, ACHPER Victoria played a key role in facilitating networking opportunities within the HPE community. A number of channels were developed to allow HPE Staff to network in a digital space to exchange ideas and key learnings and overcome challenges faced throughout the delivery of remote learning. Some of these included a HPE Staff Room event held regularly via Zoom, as well as Facebook Live events and a range of networking opportunities via the OnAir platform during the Teachers in Action conference in October.

Membership

In July 2020, branches took on the management of Membership from the National Office including managing the day to day communications and membership applications and renewals which in turn provided an opportunity to develop and implement a range of state specific membership benefits.

Victorian Members were offered a number of new benefits throughout 2020 including FREE access to our HPE Staff Room events, FREE Tip of the Week resources (now distributed ONLY to members) and discounted resources and event registration fees.

ACHPER Australia

ACHPER Victoria is a member of the federated model of "ACHPER inc." otherwise known as ACHPER National. ACHPER National has a board and, until early in 2020, a CEO and a small number of staff. Unfortunately ACHPER National has faced financial challenges which meant that its office was closed and the CEO and staff made redundant.

All ACHPER state branches have indicated a strong desire for ACHPER to have an ongoing national presence. A steering committee with representatives from Vic, NSW, QLD, SA state branches, national board and Life Members was established in late 2020 to make recommendations to the National board about the short, medium and long term purpose of ACHPER National as well as the best operational, financial and governance model going forward to retain a strong national presence and brand. The work of the steering committee will be ongoing into 2021 and possibly beyond.



"Thanks for all your amazing efforts! The ACHPER tips of the week are really fantastic and I know many PE teachers would be really appreciating all the work you are doing! Thank you on behalf of us all."



"Legends thank you so much. Really appreciate the work and effort from the ACHPER team."

"So many great things have come from the challenges 2020 has thrown our way. "



"The activities provided by ACHPER have been well received so thank you for your ongoing support, membership is worth every \$1."

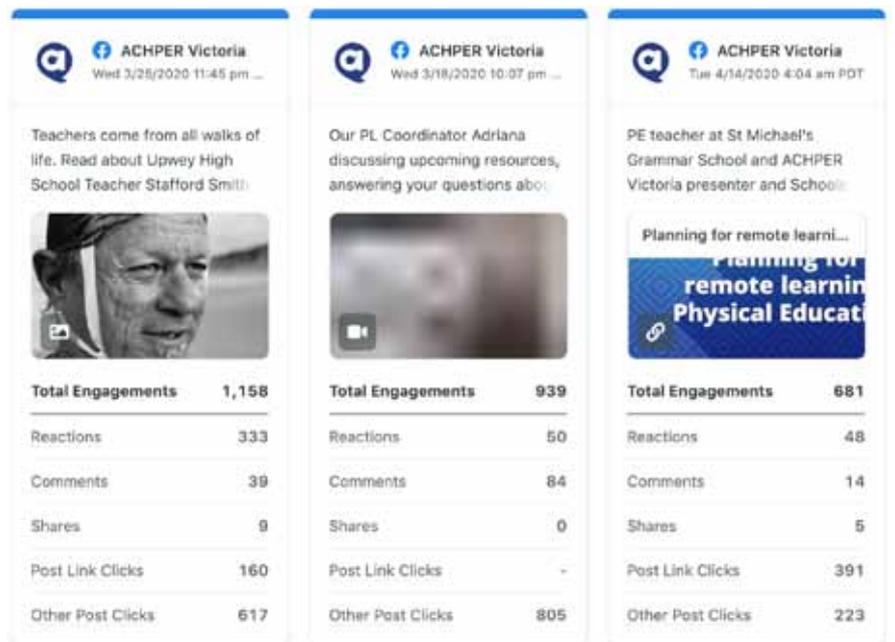


Communications and Social Media

	The Pulse eNewsletter	Tip of The Week (TOTW)	Social Media
What is it?	Latest news and updates on the HPE profession with PL event dates and resources to share and feature articles from key stakeholders and advertisers.	Weekly Tips exclusive to Members and sent via direct email to add Member value, save time and provide innovative ideas.	Regular posts on upcoming events, TOTW, relevant industry news, stakeholder information and thought leadership posts.
Frequency	8 issues per year	Weekly during school term	Daily
Did you know?	In 2020, we sent over 70,000 copies of The Pulse to over 8,000 subscribers.	In 2020, 187,000 TOTW emails were delivered with an average open rate of 25.8%.	In 2020 our social media reach increased across all channels.

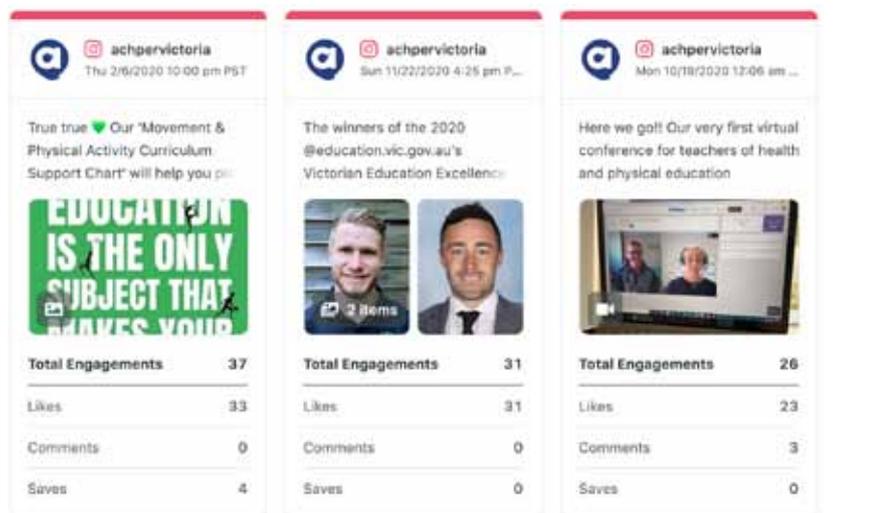
Social Media Engagement: Facebook

As at 31 Dec 2020 we had 2,189 likes (^26%)



Social Media Engagement: Instagram

As at 31 Dec 2020 we had 359 followers (^48%)



Social Media Engagement: LinkedIn

As at 31 Dec 2020 we had 252 followers (^65%)

ACHPER Victoria	ACHPER Victoria	ACHPER Victoria
<p>Wed 3/18/2020 5:32 am U...</p> <p>Due to COVID-19, we can't meet face-to-face to celebrate the achievements of 2019's best at</p> <p>Congratulations to ACHP...</p> 	<p>Sun 4/19/2020 3:29 am UTC</p> <p>Even in the best of times, but especially as the current situation unfolds, maintaining</p> <p>Practising self-care and I...</p> 	<p>Sun 1/19/2020 10:00 pm U...</p> <p>How's your 2020 planning going? Check out our Curriculum Support Charts, Unit Plans as</p> <p>F-10 Resources incl. FREE...</p> 
<p>Total Engagements 36</p> <p>Reactions 7</p> <p>Comments 2</p> <p>Shares 1</p> <p>Post Clicks (All) 26</p>	<p>Total Engagements 18</p> <p>Reactions 9</p> <p>Comments 0</p> <p>Shares 1</p> <p>Post Clicks (All) 8</p>	<p>Total Engagements 17</p> <p>Reactions 6</p> <p>Comments 0</p> <p>Shares 0</p> <p>Post Clicks (All) 11</p>

Social Media Engagement: Twitter

As at 31 Dec 2019 we had 2590 followers (^6%)

vicachper	vicachper	vicachper
<p>Fri 9/4/2020 9:02 am UTC</p> <p>We're proud to announce the official release of our FMS eBook #resource - your essential guide</p> 	<p>Fri 7/31/2020 6:41 am UTC</p> <p>With our annual November conference off the cards this year, we are excited to announce</p> 	<p>Wed 10/14/2020 2:05 am ...</p> <p>Less than ONE WEEK until #TeachersInAction2020 kicks off live from 19-22 OCT! Our N</p> 
<p>Total Engagements 249</p> <p>Likes 21</p> <p>@Replies 3</p> <p>Retweets 8</p> <p>Post Link Clicks 77</p> <p>Other Post Clicks 140</p> <p>Other Engagements 0</p>	<p>Total Engagements 157</p> <p>Likes 22</p> <p>@Replies 0</p> <p>Retweets 17</p> <p>Post Link Clicks -</p> <p>Other Post Clicks 118</p> <p>Other Engagements 0</p>	<p>Total Engagements 155</p> <p>Likes 20</p> <p>@Replies 1</p> <p>Retweets 7</p> <p>Post Link Clicks 30</p> <p>Other Post Clicks 97</p> <p>Other Engagements 0</p>

Strategic Pillar: Advocate

OBJECTIVE 5: SHOWCASE AND CELEBRATE EXCELLENCE IN HEALTH AND PHYSICAL EDUCATION

ACHPER Victoria has been recognising excellence in HPE through our awards program for many years. Each year we consider recognition in the following areas:

- outstanding graduating tertiary students;
- outstanding research in honours, masters and doctoral courses;
- outstanding contribution to ACHPER Victoria and the HPE profession through our Victorian

Honour Awards;

- outstanding contribution to ACHPER and the HPE profession nationally through national award recognition as a Fellow, Life Member or Honorary award recipient
- excellence in relation to HPE Teachers' professional knowledge, practice, innovation and engagement in the teaching of physical education, health education, and/or outdoor education via our HPE Teacher Awards.

At our AGM held online in June 2020, we recognised the following winners for their teaching achievements in 2019. Due to the inability to facilitate any 'in person' presentation of the Awards, certificates and trophies were delivered directly to recipients' workplaces.

ACHPER Victoria HPE Primary Teacher of the Year: Joanne Ritson, Ripponlea Primary School

Jo builds exceptional relationships and inspires motivation with all her students. She makes each lesson something students can reach at their own level and gradually builds their skills one step at a time. She has extensive knowledge of the Victorian Curriculum, embeds differentiation practices driven by unique formative and summative assessment practices which capture student agency and uses continuous data tracking and monitoring to inform her planning and teaching. The result is increased participation, skills, health and overall mental health and wellbeing.

ACHPER Victoria HPE Secondary Teacher of the Year: Samantha Ditty, Heatherwood School

Sam has a strong understanding of each of her students which allows her to differentiate the curriculum to meet the needs of the individual students. She encourages them, and knows when to challenge them a little, so they can gain skills and confidence in their abilities. Sam always engages professionally with the other PE teachers at team meetings and sporting events, is willing to support and offer help to others and is very dedicated to providing inclusive opportunities for all students to broaden their experiences.

ACHPER Victoria Innovative Program Award (Primary): St Kieran's Primary School, Moe

Running with Numbers

Running with Numbers combines movements such as running, throwing, catching, balancing and jumping with fundamental numerical concepts to consolidate their understanding of 1, 2- & 3-digit numbers. This program is based on "Action Based Learning" research which supports learning through movement for retaining information. The program aims to address two main areas - allowing younger students to be more active with their learning, and enabling opportunities for repetition of numbers and explicit teaching through movement learning.

ACHPER Victoria Innovative Program Award (Secondary): Lilydale High School, Lilydale

Athlete Development Program

The Athlete Development Program (ADP) offers students who have a sporting passion and talent additional periods of physical education (PE) to further develop their athletic potential, as well as tailoring the curriculum with a sporting theme in english, mathematics, science and humanities to increase student engagement across all key learning areas.

ACHPER Fellow – Wendy Powson



In 2020, we acknowledged the latest Fellow of ACHPER recipient, Wendy Powson. Wendy commenced her teaching career over 30 years ago and was a dedicated physical education teacher for more than 7 years before taking on leadership roles such as Head of Junior school, Senior Assistant Principal and ultimately Principal. As she advanced into leadership roles her strong focus and emphasis on physical education and student wellbeing was carried across the school.

Wendy made significant contributions to the development of preservice teachers through her active involvement with preservice placement of students at Lilydale High School. Under Wendy's principalship, Lilydale High School has continued a history of strong sport and physical education. One example of this is the 2019 ACHPER Victoria Innovative Program Award winner – Athlete Development Program.

Over the years, Wendy has contributed to ACHPER's areas of focus by presenting at ACHPER Victoria conferences and encouraging her staff to engage with ACHPER Victoria as presenters and resource developers.

In 2010, Wendy was elected by ACHPER Victoria members to an "ordinary" board position. During her eight years as an ACHPER Victoria director, she provided sound advice and insight from the perspective of the teaching profession and the challenges facing both teachers and school leaders in the provision of high-quality health and physical education.

Wendy continues to be a non-executive member of the Governance, Finance and Human Resources portfolio where her skills in financial management and people management assist ACHPER Victoria to maintain best practice governance.

Wendy is a leader by example – not merely by title. ACHPER Victoria, our members and the broader teaching profession have benefited greatly from Wendy's contributions, and it gives us great joy to see her efforts recognised in the awarding of the ACHPER Fellowship. Congratulations Wendy!



OBJECTIVE 6: ENGAGE AND LOBBY KEY STAKEHOLDERS

The ACHPER Victoria team meet regularly with key stakeholders such as The Department of Education and Training, the Victorian Curriculum and Assessment Authority, Sport and Recreation Victoria, School Sport Victoria and many state sporting associations, health agencies and other NFP organisations and commercial entities working in the education, health and physical activity sectors.

Outcomes of our stakeholder relationships in 2020 included:

- Sport Australia – Preferred supplier with Sporting Schools Plus resulted in our PL team working directly with 11 schools implementing Sport Australia’s Physical Literacy Guide for Schools.
- Roundnet Australia – Consultancy engagement with ACHPER Victoria in the development of school based curriculum resources.
- Racquetball Victoria – Consultancy engagement with ACHPER Victoria in the development of school based curriculum resources.
- Belgravia Leisure has sought ACHPER Victoria engagement on a future project working to strengthen effective links between schools and local community for enhanced physical activity and wellbeing outcomes. Commencing 2020.
- Special Olympics Australia – consultancy engagement with ACHPER Victoria and ACHPER South Australia in resource development. Alignment of physical activity cards to the Physical Literacy Framework.
- Get Skilled Access: Sport4All – consultancy engagement with ACHPER Victoria in specialist area of physical activity and physical education access for people with a disability.
- Premiers Active April – engagement and registration promotion.
- Victorian School Sport Council – attended meetings and contributed to discussion throughout 2020.
- School Sports Victoria – ongoing discussions and communication collaborations.
- Deakin IPAN Transform Us! – ACHPER Victoria is an advisory partner on the Deakin University research project, “Scalability of the Transform-Us!”.
- The Victorian Healthy Eating Alliance – ACHPER Victoria actively participated in regular meetings providing a schools and teacher perspective to supporting teacher needs developing resources and support for teacher in the area of healthy eating in the curriculum.
- Victorian Curriculum and Assessment Authority



Portfolio groups

In 2020 the portfolio groups were dormant and had minimal functionality due largely to the implications of COVID-19. However, ACHPER Victoria wishes to acknowledge the following people for their contributions.

PORTFOLIO GROUPS				
Portfolio title	FINANCE, GOVERNANCE & HUMAN RESOURCES	SCHOOLS	TERTIARY EDUCATION AND RESEARCH	ALLIED STAKEHOLDERS
Chair	Peter Wright	Tony Goodwin	Amanda Mooney	Peter Wright
Board members	Kate Simpson	Chloe Dew Deana Leahy	Tony Watt	Vacant
Portfolio members (non-board)	Mark Collard Wendy Powson Trevor Robertson	Sapna Sachdeva Mark Quinlan Sharna Spittle Emma Leonello Anthony Levett Daniel Zito Rebecca Young	John Quay Laura Alfrey	Meghan Mayman Rayoni Nelson Lynne Sheehan Steve Harvey Melanie Chisholm Simon Gray Lisa Hasker
Staff member/s	Christina Harry Hilary Shelton	Adriana Pinder Bernie Holland	Trent Brown Bernie Holland	Adriana Pinder Hilary Shelton
Purpose statement	To review and make recommendation to the board about financial reporting, budgets, risk management, policy development, corporate governance and human resources.	To envision and enact initiatives which support the needs of teachers and schools to deliver high quality health and physical education.	To envision and enact initiatives which support ACHPER's involvement in the preparation and ongoing development of teachers, research activities and dissemination of knowledge.	Through proactive relationships and lobbying with key stakeholders we will develop a community to support and encourage practice excellence in HPE.





Membership & Awards

Fellows & Life Members

Sandy Allen-Craig Fellow	Amanda Mooney Fellow	Elizabeth Walpole ^(dec) Fellow
Janice Arney Fellow	Anne Morgan Fellow	Peter Wright Fellow
Camille Bradley Fellow	Pat Nagle Fellow	Josephine Anwin Life Member
Trent Brown Fellow	David Parkin OAM Fellow	Eunice Gill ^(dec) Life Member
Colin Davey ^(dec) Fellow	Garry Powell Fellow	Lambert G Hamilton ^(dec) Life Member
Brian Dixon Fellow	Wendy Powson Fellow	Chris Hickey Life Member
Neil Evans Fellow	John Quay Fellow	Lorna McConchie ^(dec) ... Life Member
Helen Fraser Fellow	Michael Reynolds Fellow	Elaine M Murphy Life Member
Peter Fryar ^(dec) Fellow	Brian Safe ^(dec) Fellow	Merlyne Nagle ^(dec) Life Member
Ian Gittus ^(dec) Fellow	Roy Sandstrom Fellow	Brian Nettleton ^(dec) Life Member
Margaret Horton Fellow	Brendan Smith Fellow	Frank Pyke ^(dec) Life Member
Judy Jones Fellow	David Smyth Fellow	Peter Reichenbach OAM Life Member
John Kilpatrick Fellow	Kevin Soulsby Fellow	Patricia Robertson Life Member
Norman Lacy Fellow	Dennis Stanton Fellow	Lynne Sheehan Life Member
David Lawson Fellow	Peter Swan Fellow	Jeff Walkley Life Member
Naomi Lind Fellow	Richard Tinning Fellow	Albert W Willee ^(dec) Life Member
Thomas Mann ^(dec) Fellow	Bill Walker Fellow	

Years of Membership Recognition

Caddy Auld 5	Beck Young 10
Louise Breeden 5	Joanne Donovan 15
Jessica Close 5	Sue Lee 15
Adam Dearness 5	Renyce McConnell 15
Trish Dounias 5	Noreen McMenaman 15
Melissa Etherton 5	Alison Parkes 15
Merryn Finlayson 5	Keiren Brennan 20
Jess Gennery 5	Leon Pedersen 20
Brooke Green 5	Jyotika Singh 20
Heath Hay 5	Faye Jennifer Bainbridge 25
Peter Hopwood 5	Brad Carter 25
Catherine Kallstrom 5	Adrian Cresswell 25
Chris Kidman 5	Charlie Kenez 25
Simon McKean 5	Nicole Latham 25
Paula Parkin 5	Catherine McDonald 25
Ric Thompson 5	Meagan Harrison 30
Jackie Bell-Warren 10	Naomi Lind 30
Kevin Dinale 10	David Smyth 35
John Doherty 10	Heather Kearle 40
Lauren Hay 10	Jo Anwin 45
Karen Joyce 10	Elaine Murphy 45
Wendy Powson 10	David Parkin OAM 45
Ben Robinson 10	Peter Reichenbach OAM 45

Honour Awards 2020

These awards recognise individuals who have demonstrated dedication, passion and service to the advancement of ACHPER Victoria’s focus areas being Health, Physical, Outdoor and Recreation Education and who have done so with a strong connection to ACHPER Victoria and commitment to the profession.



Kirsten Smith – Primary HPE Teacher

Kirsten Smith has provided considerable support to ACHPER Victoria and primary school physical education teachers over an extended period of time. Kirsten has presented on a variety of topics including Curriculum Planning, Unit Plan Development, Fundamental Movement Skills and Using Pool Noodles in the Classroom. Kirsten has supported ACHPER Victoria at Conferences, Seminars and has led the workshop “Teaching PE for the First Time”. Kirsten has also provided valuable input into a number of ACHPER Victoria Resources. Always willing to support our profession with no fuss Kirsten’s input goes well beyond expectation as she willingly provides guidance to the many teachers who make contact with her following her engagement and presentations at ACHPER conferences. We look forward to continuing to benefit from Kirsten’s knowledge, expertise and passion for supporting physical education teachers and the wider profession.



Chloe Dew – Primary HPE Teacher

Chloe Dew’s commitment to the physical education profession is multi-dimensional. Chloe has been engaged as a presenter with ACHPER Victoria in a variety of areas including: Planning, Fundamental Movement Skills, Assessment and Rubric Development and Supporting Teaching Students with Autism. In addition Chloe has mentored and supported other teachers to develop the confidence and expertise to present their work through the ACHPER Victoria Professional Learning Program. Chloe has been deeply involved in providing advice and input into ACHPER Victoria resources including the Curriculum Charts, Unit Plans and Tips of the Week. Of particular significance was Chloe’s work in 2020 which saw her volunteer many, many hours to supporting teachers who were struggling with teaching at home, making significant contributions to ACHPER Victoria’s lunchtime chats and other online forums and, most importantly was one of the key writers in the ACHPER Victoria At Home Physical Education Resources which was utilised by over 850 teachers.



Joanne Ritson – Primary HPE Teacher

An experienced secondary PE teacher Jo has made an immense contribution to the profession in the few years she has taught at the primary level. Jo has been engaged in leading our Teaching PE for the First Time workshop over the past 2 years and has conference sessions on Student Voice in PE, Formative Assessment and Connecting the Health Curriculum to your PE programme. Jo thrives on supporting teachers in her local sport networks and is leading the challenge for developing whole of school approaches to activity and community networks in her school context. Of particular significance was Jo’s work in 2020 which saw her volunteer many, many hours to supporting teachers who were struggling with teaching at home, making significant contributions to ACHPER Victoria’s lunchtime chats and other online forums and, most importantly was one of the key writers in the ACHPER Victoria At Home Physical Education Resources which was utilised by over 850 teachers.

Past Recipients

2019

Adam Hipwell
Josh Ambrosy

2018

Katherine Jones

2017

Dr Helen Brown
Mark Corrie
Nerida Mathews

2016

Ray Breed
Andy Hair
Jacqui Peters

2015

James Guthrie
Wayne Judge

2014

John Hazlett
Marilyn John
Mary Wilson

Excellence in Teaching Awards 2020

Health and Physical Education Teacher of the Year

This award is open to ACHPER members who are currently practicing (part or full time) primary and/or secondary teachers in Victorian schools teaching within ACHPER's areas of focus being health education, physical education, recreation and/or outdoor education. Nominees must demonstrate excellence in relation to their professional knowledge, practice, innovation and engagement in the teaching of physical education, health education, and/or outdoor education. The criteria for these awards is based on the AITSL Professional Standards for Teachers and nominations are assessed by a judging panel.

Health and Physical Education Teacher of the Year (Primary)

Daniel Thomas, *Lysterfield Primary School*

Health and Physical Education Teacher of the Year (Secondary)

Sara Villiers, *Nossal High School*

Innovative Program Awards

These awards are open to any Victorian primary school or secondary school demonstrating overall excellence in the set criteria as it relates to ACHPER's areas of focus being health education, physical education, recreation and outdoor education. The school must have at least one staff who is a current ACHPER member. The innovative program does not necessarily have to comprise the entire Health and Physical Education curriculum but may focus on one or more parts of it. The program should be original and innovative in approach and have completed at least one full cycle of implementation, including evaluation, to be considered. A program might be something developed across the entire school or focus on one, or two, year levels or possibly across a group of schools within a network. It might be focused on a particular target group of students or on a specific aspect of the HPE curriculum e.g. swimming, sedentary behaviour, SEPEP etc.

Not awarded in 2020



Tertiary Awards 2020

2020 Award for Most Outstanding Graduating Student - Program Award

Leah	Battalis	<i>Deakin University</i>	Bachelor of Health and Physical Education
Meg	Cashin	<i>Deakin University</i>	Bachelor of Health and Physical Education - Geelong
Peter	Brown	<i>Federation University</i>	Bachelor of Outdoor Environmental Studies
Jack	Sutherland	<i>Federation University</i>	Bachelor of Health and Physical Education
Jeffrey	Newman	<i>Monash University</i>	Bachelor of Secondary Education (Health and Physical Education)
Alex	Schafer	<i>Monash University</i>	Bachelor of Primary/Secondary Education (Health and Physical Education)
Mikayla	Adam	<i>Victoria University</i>	Bachelor of Physical Education and Sport Science (SBPH)
Keeley	Moon	<i>Victoria University</i>	Bachelor of Education (Health and Physical Education)
Jacqueline	Stavridis	<i>Victoria University</i>	Bachelor of Education (Health and Physical Education)

2020 Award for Most Outstanding Graduating Student – Specialist Studies

Louise	Kramme	<i>Federation University</i>	Master of Teaching (Secondary) Specialist Area: Recreation/Outdoor Education
Anthony	Barker	<i>The University of Melbourne</i>	Master of Teaching Primary (Health and Physical Education) Specialist Area: Health and Physical Education
Isabel	Duyker	<i>The University of Melbourne</i>	Master of Teaching Secondary (Health Education) Specialist Area: Health Education
Aisha	Patel	<i>The University of Melbourne</i>	Master of Teaching Secondary (Physical Education) Specialist Area: Physical Education
Lara	Webb	<i>The University of Melbourne</i>	Master of Teaching Early Childhood and Primary (Health and Physical Education) Specialist Area: Health and Physical Education
Annemarie	Agborchi	<i>Victoria University</i>	Master of Teaching Secondary Specialist Area: Health Education
Tom	Bates	<i>Victoria University</i>	Master of Teaching Secondary Specialist Area: Physical Education





Financial Report

Although 2020 COVID-19 restrictions affected ACHPER Victoria's ability to run face to face events, many online opportunities were developed throughout the year in response to teacher needs.

In particular, teaching at home resources and online events were well received. ACHPER Victoria's sustainable financial position was supported by JobKeeper for all eligible staff and the Government Cashflow Boost. Several COVID-19 Survival grants contributed to the strong Balance Sheet by the end of 2020, and all staff were retained.

**THE AUSTRALIAN COUNCIL FOR HEALTH, PHYSICAL EDUCATION AND RECREATION
VICTORIAN BRANCH INC.
ABN 23 911 016 643**

FINANCIAL STATEMENTS

**FOR THE YEAR ENDED
31 DECEMBER 2020**

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**THE AUSTRALIAN COUNCIL FOR HEALTH, PHYSICAL EDUCATION AND RECREATION
VICTORIAN BRANCH INC.
ABN 23 911 016 643**

**STATEMENT OF PROFIT OR LOSS AND OTHER COMPREHENSIVE INCOME
FOR THE YEAR ENDED
31 DECEMBER 2020**

	Note	2020 \$	2019 \$
Revenue	3	1,506,854	1,232,411
Administration expense		(134,255)	(171,345)
Employee benefits expense		(669,832)	(686,125)
Depreciation expense		(15,345)	(16,408)
Membership expense		(21,170)	(34,922)
Professional development expense		(17,099)	(37,729)
Project expense		(229,100)	(484,103)
Other expense		<u>(2,301)</u>	<u>(1,164)</u>
Surplus before income tax for the year		417,752	(199,385)
Income tax expense		<u>-</u>	<u>-</u>
Surplus after income tax for the year		<u>417,752</u>	<u>(199,385)</u>
Total other comprehensive income		<u>-</u>	<u>-</u>
Total comprehensive income for the year		<u><u>417,752</u></u>	<u><u>(199,385)</u></u>

**THE AUSTRALIAN COUNCIL FOR HEALTH, PHYSICAL EDUCATION AND RECREATION
VICTORIAN BRANCH INC.
ABN 23 911 016 643**

**STATEMENT OF FINANCIAL POSITION
AS AT
31 DECEMBER 2020**

	Note	2020 \$	2019 \$
CURRENT ASSETS			
Cash and cash equivalents	3	612,636	214,974
Other financial assets	4	195,639	195,409
Trade and other receivables	5	86,412	68,478
TOTAL CURRENT ASSETS		<u>894,687</u>	<u>478,861</u>
NON-CURRENT ASSETS			
Property, plant and equipment	6	29,327	74,203
TOTAL NON-CURRENT ASSETS		<u>29,327</u>	<u>74,203</u>
TOTAL ASSETS		<u>924,014</u>	<u>553,064</u>
CURRENT LIABILITIES			
Trade and other payables	7	80,350	134,533
Provisions	8	95,803	89,122
TOTAL CURRENT LIABILITIES		<u>176,153</u>	<u>223,655</u>
NON-CURRENT LIABILITIES			
Provisions	8	700	-
TOTAL NON-CURRENT LIABILITIES		<u>700</u>	<u>-</u>
TOTAL LIABILITIES		<u>176,853</u>	<u>223,655</u>
NET ASSETS		<u>747,161</u>	<u>329,409</u>
MEMBERS' FUNDS			
Retained surplus		747,161	329,409
TOTAL MEMBERS' FUNDS		<u>747,161</u>	<u>329,409</u>

**THE AUSTRALIAN COUNCIL FOR HEALTH, PHYSICAL EDUCATION AND RECREATION
VICTORIAN BRANCH INC.**

**STATEMENT OF CHANGES IN EQUITY
FOR THE YEAR ENDED
31 DECEMBER 2020**

	Retained Earnings	Total
	\$	\$
Balance at 1 January 2019	528,794	528,794
Surplus attributable to the entity	(199,385)	(199,385)
Other comprehensive income	-	-
Balance at 31 December 2019	329,409	329,409
Surplus attributable to the entity	417,752	417,752
Other comprehensive income	-	-
Balance at 31 December 2020	<u>747,161</u>	<u>747,161</u>

**THE AUSTRALIAN COUNCIL FOR HEALTH, PHYSICAL EDUCATION AND RECREATION
VICTORIAN BRANCH INC.
ABN 23 911 016 643**

**STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED
31 DECEMBER 2020**

	Note	2020 \$	2019 \$
CASH FLOWS FROM OPERATING ACTIVITIES			
Project and conference funds received		153,881	409,381
Membership subscriptions received		69,694	81,531
Operating grants received		247,250	255,000
Other receipts		647,152	444,489
Payments to suppliers and employees		(723,742)	(1,427,448)
Interest received		3,657	9,961
		<u>3,657</u>	<u>9,961</u>
Net Cash provided by operating activities	10	<u>397,892</u>	<u>(227,086)</u>
CASH FLOWS FROM INVESTING ACTIVITIES			
Proceeds from/(payment for) investments		(230)	73,718
Payments for purchase of property and equipment		-	(3,734)
		<u>-</u>	<u>(3,734)</u>
Net Cash provided by (used in) investing activities		<u>(230)</u>	<u>69,984</u>
Net increase (decrease) in cash held		397,662	(157,102)
Cash at the beginning of the year		<u>214,974</u>	<u>372,076</u>
Cash at the end of the year	4	<u><u>612,636</u></u>	<u><u>214,974</u></u>

THE AUSTRALIAN COUNCIL FOR HEALTH, PHYSICAL EDUCATION AND RECREATION
VICTORIAN BRANCH INC.
ABN 23 911 016 643

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31 DECEMBER 2020

Note 1: Statement of Significant Accounting Policies

Financial Reporting Framework

The Committee has determined that the Association is not a reporting entity because it is unlikely there are users of these financial statements who are not in a position to require the preparation of reports tailored to their information needs.

Accordingly, these financial statements have been prepared to satisfy the Committee's reporting requirements under the *Australian Charities and Not-for-profits Commission Act 2012*. The Association is a not-for-profit entity for financial reporting purposes under Australian Accounting Standards.

Statement of Compliance

The financial statements have been prepared in accordance with the mandatory Australian Accounting Standards applicable to entities reporting under the *Australian Charities and Not-for-profits Commission Act 2012*. These special purpose financial statements do not comply with the recognition and measurement requirements in all Australian Accounting Standards.

Basis of Preparation

The financial statements, except for the cash flow information, have been prepared on an accrual basis and are based on historical costs unless otherwise stated in the notes. The material accounting policies adopted in the preparation of these financial statements are presented below and have been consistently applied unless stated otherwise. Where applicable they indicate how the recognition and measurement requirements in Australian Accounting Standards have not been complied with. The amounts presented in the financial statements have been rounded to the nearest dollar.

Impact of COVID-19

ACHPER has not experienced any significant financial impacts in the 2020 Financial year due to the extraordinary circumstances relating to COVID 19.

Operationally, staff continue to be working from home and face to face program delivery has decreased, however all identified necessary face to face support is continuing as required. As with all businesses, many of the normal practices carried out by ACHPER had to alter to ensure safe continuous service for staff and clients.

COVID has resulted in an expansion of business practices for ACHPER, resulting in a material increase in funding for the financial year. It is anticipated that as we continue to recover from COVID 19 issues in the next financial year, ACHPER will be successful in delivering these services, offering an increase in opportunities for the organisation.

ACHPER received the Government PAYG cashflow boost & Jobkeeper payments to 31 December 2020. ACHPER does not have any debt or loans through this period and holds sufficient cash reserves to meet all short-term operating costs. We do not believe COVID-19 will have an impact on the ACHPER's ability to continue as a going concern.

THE AUSTRALIAN COUNCIL FOR HEALTH, PHYSICAL EDUCATION AND RECREATION
VICTORIAN BRANCH INC.
ABN 23 911 016 643

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31 DECEMBER 2020

Note 1: Statement of Significant Accounting Policies (cont.)

a. Adoption of New and Revised Accounting Standards

During the current year the company adopted all of the new and revised Australian Accounting Standards and Interpretations applicable to its operations which became mandatory. With the exception of AASB 16 as described below, there is no material impact on the financial statements from the adoption in the current year.

Application of AASB 16 : Leases

The Company has not adopted AASB 16: *Leases* with a date of initial application of 1 July 2019. This is due to practical expedencies, as a result, the Association has not changed its accounting policy for lease recognition as detailed in this note.

Initial application of AASB 15: Revenue and AASB 1058: Income of Not-for-Profit Entities

The Association has applied AASB 15: *Revenue from Contracts with Customers* and AASB 1058: *Income of Not-for-Profit Entities*, the comparative information has not required to be restated and continues to be presented under AASB 118: Revenue and AASB 1004: Contributions.

b. Cash and Cash Equivalents

Cash and cash equivalents includes cash on hand, deposits held at call with banks, and other short-term highly liquid investments with original maturities of three months or less.

c. Income Tax

The Association is exempt from paying income tax by virtue of Section 50-45 of the Income Tax Assessment Act, 1997. Accordingly, tax effect accounting has not been adopted.

d. Property, Plant and Equipment

Leasehold improvements and office equipment are carried at cost less, where applicable, any accumulated depreciation.

The depreciable amount of all property, plant and equipment is depreciated over the useful lives of the assets to the association commencing from the time the asset is held ready for use. Leasehold Improvements are amortised over the shorter of either the unexpired period of the lease or the estimated useful lives of the improvements.

e. Employee Entitlements

Provision is made for the Association's liability for employee benefits arising from services rendered by employees to the end of the reporting period. Employee benefits have been measured at the amounts expected to be paid when the liability is settled.

f. Provisions

Provisions are recognised when the Association has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions are measured at the best estimate of the amounts required to settle the obligation at the end of the reporting period.

THE AUSTRALIAN COUNCIL FOR HEALTH, PHYSICAL EDUCATION AND RECREATION
VICTORIAN BRANCH INC.
ABN 23 911 016 643

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31 DECEMBER 2020

Note 1: Statement of Significant Accounting Policies (cont.)

g. Impairment of Assets

At the end of each reporting period, the entity reviews the carrying values of its tangible and intangible assets to determine whether there is an indication that those assets have been impaired. If such an indication exists,

the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, is compared to the asset's carrying amount. Any excess of the asset's carrying value over its recoverable amount is recognised in the income and expenditure statement.

h. Revenue

Revenue is brought to account when received and to the extent that it relates to the subsequent period it is disclosed as a liability.

Grant Income

Grant income received, other than for specific purposes, is brought to account over the period to which the grant relates.

Deferred Income

Unspent grant income received in relation to specific projects and events is not brought to account as revenue in the current year but deferred as a liability in the financial statements until spent for the purpose received.

Interest Revenue

Interest revenue is recognised using the effective interest rate method, which for floating rate financial assets is the rate inherent in the instrument.

All revenue is stated net of the amount of goods and services tax (GST).

i. Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with other receivables or payables in the assets and liabilities statement.

**THE AUSTRALIAN COUNCIL FOR HEALTH, PHYSICAL EDUCATION AND RECREATION
VICTORIAN BRANCH INC.
ABN 23 911 016 643**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31 DECEMBER 2020**

	2020	2019
	\$	\$
Note 2: Revenue		
Operating Activities		
- Membership Subscriptions	69,694	81,531
- Operating Grants	247,250	255,000
- Other Income	430,752	330,864
- Professional Development Income	60,720	144,303
- Conference	68,194	334,896
- Project Income	85,687	74,485
- Interest Income	3,657	11,332
- Cash Flow boost	330,000	-
- Jobkeeper Subsidy	210,900	-
	<u>1,506,854</u>	<u>1,232,411</u>
Note 3: Cash and cash equivalents		
Cash at Bank	612,375	214,643
Petty Cash	261	331
	<u>612,636</u>	<u>214,974</u>
Note 4: Other financial assets		
Term Deposits - maturity greater than 3 months	195,639	195,409
	<u>195,639</u>	<u>195,409</u>
Note 5: Trade and other receivables		
Trade receivables	131,495	53,011
Less: Provision for doubtful debts	(61,053)	-
	<u>70,442</u>	<u>53,011</u>
Prepayments	7,605	13,415
Accrued Income	8,365	2,052
	<u>86,412</u>	<u>68,478</u>
Note 6: Property, plant and equipment		
Plant and equipment		
Office Equipment - Original Cost	80,512	110,043
Less accumulated depreciation	(51,185)	(35,840)
	<u>29,327</u>	<u>74,203</u>

**THE AUSTRALIAN COUNCIL FOR HEALTH, PHYSICAL EDUCATION AND RECREATION
VICTORIAN BRANCH INC.
ABN 23 911 016 643**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31 DECEMBER 2020**

	2020	2019
	\$	\$
Note 7: Trade and other payables		
Current		
GST Payable	34,031	5,625
Trade Creditors	7,568	67,591
Sundry creditors and accruals	38,751	61,317
	<u>80,350</u>	<u>134,533</u>
Note 8: Provisions		
Current		
Provision for annual leave	36,312	32,915
Provision for long service leave	59,491	56,207
	<u>95,803</u>	<u>89,122</u>
Non-Current		
Employee Entitlements	<u>700</u>	<u>-</u>
Note 9: Reconciliation of Cash Flow from Operations with Surplus from Ordinary Activities after Income Tax		
Surplus after income tax	417,752	(199,385)
Non-cash flows in profit		
- Depreciation	44,876	16,408
- Loss (Profit) on sale	-	725
Changes in assets and liabilities;		
- (Increase)/decrease in trade and other debtors		(35,458)
- Increase/(decrease) in trade and other payables		(28,636)
- Increase/(decrease) in provisions		19,260
Net cash provided by Operating Activities		<u>(227,086)</u>
Note 10. Operating Lease Commitments		
Operating leases contracted for but not recognised in the financial statements		
Payable - minimum lease payments:		
- no later than 12 months	9,909	39,635
- between 12 months and five years	-	9,909
- greater than five years	-	-
	<u>9,909</u>	<u>49,544</u>

The Association has a property lease commitment, it is a non-cancellable operating lease with a three-year term, with rent payable monthly in advance. The lease has an option to renew and expires 31 March 2021. The lease has 3 months remaining.

**THE AUSTRALIAN COUNCIL FOR HEALTH, PHYSICAL EDUCATION AND RECREATION
VICTORIAN BRANCH INC.
ABN 23 911 016 643**

**STATEMENT BY MEMBERS OF THE COMMITTEE
FOR THE YEAR ENDED
31 DECEMBER 2020**

The Committee has determined that the Association is not a reporting entity and that this special purpose report should be prepared in accordance with the accounting policies outlined in Note 1 to the financial statements.

In the opinion of the committee of The Australian Council for Health, Physical Education and Recreation Victorian Branch Inc.:

a) the financial statements and notes of The Australian Council for Health, Physical Education and Recreation Victorian Branch Inc. are in accordance with the Associations Incorporation *Reform Act (Vic) 2012* and the *Australian Charities and Not-for-profits Commission Act 2012* , including:

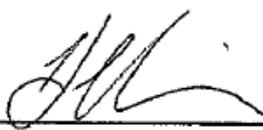
- i. giving a true and fair view of its financial position as at 31 December 2020 and of its performance for the financial year ended on that date; and
- ii. complying with the *Australian Charities and Not-for-profits Commission Regulation 2013* ; and

b) there are reasonable grounds to believe that The Australian Council for Health, Physical Education and Recreation Victorian Branch Inc. will be able to pay its debts as and when they become due and payable.

This statement is made in accordance with a resolution of the Committee and is signed for and on behalf of the Committee by:



President/Chairperson



Vice President

Dated:

Dated: 19/02/2021

**THE AUSTRALIAN COUNCIL FOR HEALTH, PHYSICAL EDUCATION AND RECREATION
VICTORIAN BRANCH INC.**

**AUDITOR'S INDEPENDENCE DECLARATION UNDER SECTION
60-40 OF THE AUSTRALIAN CHARITIES AND NOT-FOR-PROFITS COMMISSION ACT 2012**

In accordance with the requirements of section 60-40 of the *Australian Charities and Not-for-profits Commission Act 2012*, as auditor for the audit of The Australian Council for Health, Physical Education and Recreation Victorian Branch Inc for the year ended 31 December 2020, I declare that, to the best of my knowledge and belief, there have been:

- i. no contraventions of the auditor independence requirements of the *Australian Charities and Not-for-profits Commission Act 2012* in relation to the audit; and
- ii. no contraventions of any applicable code of professional conduct in relation to the audit.

Sean Denham

Dated:

Sean Denham & Associates
Suite 1, 707 Mt Alexander Road
Moonee Ponds VIC 3039

**INDEPENDENT AUDIT REPORT TO THE MEMBERS OF
THE AUSTRALIAN COUNCIL FOR HEALTH, PHYSICAL EDUCATION AND RECREATION
VICTORIAN BRANCH INC.**

Opinion

I have audited the accompanying financial report, of The Australian Council For Health, Physical Education And Recreation Victorian Branch Inc., which comprises the statement of financial position as at 31 December 2020, statement of changes in equity, statement of cash flows and the statement of profit or loss and other comprehensive income for the year then ended, notes comprising a summary of significant accounting policies and the certification by members of the committee.

In my opinion, the accompanying financial report of The Australian Council for Health, Physical Education and Recreation Victorian Branch Inc. has been prepared in accordance with Div 60 of the *Australian Charities and Not-for-profits Commission Act 2012 (ACNC Act)* including:

- a) giving a true and fair view of the Association's financial position as at 31 December 2020 and of its financial performance for the year then ended; and
- b) complies with Australian Accounting Standards to the extent described in Note 1 to the financial statements, and the requirements of the *Associations Incorporation Reform Act 2012 (Vic)* and Div 60 of the *Australian Charities and Not-for-profits Commission Regulation 2013*.

Basis for Opinion

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Report section of my report. I am independent of the association in accordance with the *Associations Incorporation Reform Act 2012 (Vic)* and the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 Code of Ethics for Professional Accountants (the Code) that are relevant to my audit of the financial report in Australia. I have also fulfilled my other ethical responsibilities in accordance with the Code.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Emphasis of Matter - Basis of Accounting

We draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared for the purpose of fulfilling the association's reporting responsibilities under the *Associations Incorporation Reform Act 2012 (Vic)* and the *Australian Charities and Not-for-profits Commission Act 2012*. As a result, the financial report may not be suitable for another purpose. My opinion is not modified in respect of this matter.

Responsibility of the Committee for the Financial Report

The committee of the association are responsible for the preparation of the financial report that gives a true and fair view and have determined that the basis of preparation described in Note 1 of the financial report is appropriate to meet the requirements of the *Associations Incorporation Reform Act 2012 (Vic)* and the *Australian Charities and Not-for-profits Commission Act 2012* and the needs of the members. The committee's responsibility also includes such internal control as the committee determine is necessary to enable the preparation of a financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the committee are responsible for assessing the association's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless the committee either intend to liquidate the association or to cease operations, or have no realistic alternative but to do so.

Auditor's Responsibility for the Audit of the Financial Report

My objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial report.

As part of an audit in accordance with Australian Auditing Standards, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

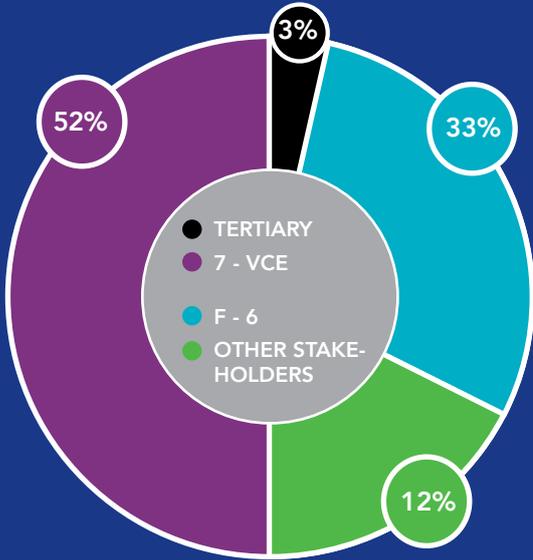
- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the association's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the committee.
- Conclude on the appropriateness of responsible entities' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the association's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions that may cause the Association to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

I communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

Sean Denham

Dated:
Suite 1, 707 Mt Alexander Road
Moonee Ponds VIC 3039

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